

Pamela Manacsa - Cadiente

Registered Nurse | Administrative Virtual Assistant

A dedicated and compassionate registered nurse with 5 years of experience. I'm passionate about delivering patient-centered care, advocating for my patients, and working collaboratively with interdisciplinary teams to improve outcomes. My background includes managing critical cases, and implementing care plans and I pride myself on staying calm under pressure and always striving to make a meaningful difference in patients' lives. I'm excited to keep growing in this field and to contribute to a team that values quality, empathy, and excellence in healthcare.



✉ pam_sam28@yahoo.com

📞 0976-264-6993

📍 Cabuyao, Laguna

WORK EXPERIENCE

Company Nurse Maxeon Sunpower

07/2023 - Present

Achievements/Tasks

- First Aid and Emergency Care - Provide immediate medical care for injuries, illnesses, or accidents that occur in the workplace
- Medical Documentation and Reporting - maintain accurate health records and incident reports
- Workplace Safety and Compliance - collaborate with HR and safety officers to ensure compliance with occupational health standards and government regulations

Company Nurse Toshiba

05/2021 - 07/2023

Achievements/Tasks

- First Aid and Emergency Care - Provide immediate medical care for injuries, illnesses, or accidents that occur in the workplace
- Medical Documentation and Reporting - maintain accurate health records and incident reports
- Workplace Safety and Compliance - collaborate with HR and safety officers to ensure compliance with occupational health standards and government regulations

Staff Nurse St. James Hospital, Inc.

01/2016 - 09/2018

Achievements/Tasks

- Patient Care - Deliver direct nursing care to patients, including administering medications, wound care, IV therapy, and monitoring vital signs
- Assessment and Monitoring - Assess patient conditions and detect any changes in status
- Professional Development - Attend training sessions and participate in quality improvement initiatives
- Customer Service - respond to inquiries through email, chat, or in person and provide accurate information about products, services, and policies
- Administrative Task - document management via microsoft office and google workspace

SKILLS

Clinical Skills

Communication Skills

Customer Care

Email Management

Document Management

Calendar Management

Microsoft Office

Google Workspace

EDUCATION

Bachelor of Science in Nursing University of Perpetual Help System

06/2008 - 03/2012

ACHIEVEMENTS

Bachelor of Science in Nursing (11/2014)

CONFERENCES & COURSES

General Virtual Assistant Course

The VA Camp

Social Media Management Course

The VA Camp

Graphic Design Course

The VA Camp

Workplace Wellness Waves: Navigating the Tides of Mental Health

OSHC Online

Hospital Quality and Process Improvement Webinar

Makati Medical Center

Our Nurses. Our Future. Harnessing the Economic Power of Care

University of Santo Tomas Hospital